

## **Director of Music**

### **One in Faith (St. Andrew's, St. John's, St. Mary's, St. Michael's)**

The One in Faith cluster of parishes, located in Central Minnesota, is seeking a person to contribute to and coordinate the music life of our community. The majority of this person's responsibilities will be in St. Mary's Catholic Church, a multicultural, 1,000-family parish. In addition to these responsibilities at St. Mary's, the position also entails being a resource person for the other parishes in the cluster. To apply, please send a letter of application, a resume, and references to [hr@stmarysofmelrose.com](mailto:hr@stmarysofmelrose.com) or Church of St. Mary, 755 Kraft Drive SE, Melrose, MN 56352. If you have questions, please call the church at 320-256-4207.

#### **Responsibilities:**

##### **Weekend Masses & other major liturgies:**

- Select music for all English liturgies & expand music selection, in consultation with pastor
- Be in conversation with musicians who choose music for Spanish liturgies
- Provide accompaniment yourself for 4 -6 weekend Masses each month
- Foster the development of the musical gifts of parishioners as singers and instrumentalists at all One in Faith parishes
- Recruit, train, schedule, and rehearse with various music ministries (cantors, instrumentalists, and choirs)
- Direct children's/youth and adult choirs, including appropriate rehearsals and pre-Mass warm-ups for English liturgies
- Be a resource for other choirs including musicians at Spanish Mass

##### **Funeral Preparation:**

- Accompany and/or direct the Resurrection Choir or arrange for other musicians at family's request

##### **Wedding Preparation:**

- Provide resources and direction to wedding couples for music

##### **Seasonal liturgies:**

- Provide music for Advent and Lent communal reconciliation liturgies, and communal anointing of sick
- Coordinate music (in conversation with Director of Liturgy, faith formation, and Catholic schools) for the celebration of sacraments of First Reconciliation, First Eucharist, and Confirmation (English and Spanish liturgies)
- Provide music for Baccalaureate Mass (bi-lingual) for high school graduates and occasional youth Masses for faith formation events
- Assist with special liturgies as requested

##### **Miscellaneous:**

- Attend staff meetings
- Attend parish leadership meetings as needed
- Account for funds allocated to music
- Coordinate maintenance of sound/video/IT system, musical equipment (including tuning of piano)
- Perform additional tasks as required

#### **Qualifications:**

- Degree in Music or related field
- Keyboard accompaniment skills
- Voice and choir-directing skills
- Working knowledge of both contemporary and traditional liturgical music with an in-depth understanding of Catholic liturgy, liturgical music, and Vatican II principles
- Conversational Spanish skills preferred but not required